

**THE CITY OF DEXTER
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 11, 2021**

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

The City Council Meeting was called to order at 7:00 PM by Mayor Keough and was held at 3515 Broad Street and online via Zoom.

B. ROLL CALL:

Sanam Arab - Present.
Paul Cousins - Present.
Donna Fisher - Present remotely from the City of Alma, Michigan.
Jamie Griffin – Present.
Wa Hubbard - Present.
Zach Michels - Present (left at 8:30 pm).
Shawn Keough - Present remotely from the City of Auburn, New York.

Student Representatives:
Alex Gilbert – Present.
Eren Buyukbozkirli – Present.

Also attending: Justin Breyer, City Manager and City Clerk; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Mike Auerbach, Assistant Planner; Robert Smith, Dexter Area Fire Department Chief; Patrick Droze, OHM Advisors; and residents.

C. APPROVAL OF THE MINUTES:

1. Regular City Council Meeting – September 27, 2021

Motion Fisher; support Griffin to approve the minutes of the Regular City Council Meeting of September 27, 2021 with the following corrections:

- On page 5, New Business Item 5, in the description of the motion, the date should be “October 25” instead of “October 24.”
- Under Ms. Griffin’s comment, “from 1996” should be moved to “after signature.”

Ayes: Cousins, Arab, Griffin, Fisher, Michels, Hubbard, Keough

Nays: None

Motion carries

D. PRE-ARRANGED PARTICIPATION:

None

E. APPROVAL OF THE AGENDA:

Motion Fisher; support Griffin to approve the agenda as presented.

Ayes: Hubbard, Michels, Griffin, Fisher, Cousins, Arab, Keough

Nays: None

Motion carries

F. DECLARATION OF CONFLICTS OF INTEREST:

Mayor Keough indicated that he is working with Verizon as part of his professional responsibilities to the City of Plymouth and has had previous correspondence with the applicants in that capacity. No objections were raised to his participation.

G. PUBLIC HEARINGS:

None

H. NON-ARRANGED PARTICIPATION:

Robert Murphy, 3713 Bristol – Thanked City employees and Council for the Dexter Crossing Road project. Thanked Donna Fisher, Paul Cousins, and Mayor Keough for “putting up with me for all these years.”

John Scharf, 5327 Webster-Church Road – Indicated that he is a citizen in the service area of the DAFD and Treasurer of Webster Township. He stated that he helped with the design of the Webster Township fire station. He recommended that City Council hire an architect with fire station expertise as a consultant. He wished to encourage Council to adopt a guiding principle to focus on design that minimizes cancer risk for firefighters.

I. COMMUNICATIONS:

1. Upcoming Meeting List

J. REPORTS:

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submitted his written report as per packet. Discussion followed.

- Council Member Griffin thanked Mr. Schlaff, Mr. Breyer, and Utilities staff for the Wastewater Treatment Plant Tour.
- Council Member Michels asked whether the City has designated wellhead protection at the Schools. Mr. Schlaff confirmed that the City does, but it is a small area. Council Member Michels requested that staff contact Washtenaw County to confirm that the area is properly designated on the County's GIS website.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submitted her written report as per packet. Ms. Aniol provided the following update:

- The City has been selected to be on the cover of MI Trails magazine. The Chair of the Parks and Recreation Commission has volunteered to submit a photo.
- Mayor Keough asked whether 240V outlets will be required inside new dwellings. Ms. Aniol stated that they would be required.

3. Board, Commission & Other Reports

Council Member Cousins inquired about the opening on the Library Board. Mayor Keough responded that he was in the process of performing interviews.

4. Subcommittee Reports

None

5. City Manager Report – Justin Breyer

Mr. Breyer submitted his written report as per packet. Mr. Breyer provided the following updates:

- We are making progress on hiring an Assistant to the City Manager and a Recording Secretary.
- The upcoming Mill Creek Park Work Day will be held on the slope behind the Farmers Market on October 24, 2021.

6. Mayor Report – Shawn Keough

Mr. Keough submitted his written report as per packet. Mr. Keough provided the following update:

- I am making a recommendation for a Parks and Recreation Commission member as listed in the Consent Agenda.
- I hope to be back in-person next week.

7. Council Member Reports

None

K. CONSENT AGENDA

1. Consideration of: Bills & Payroll in the amount of: \$231,636.77
2. Consideration of: Appointment [of Melissa Messer](#) to Parks and Recreation Commission
3. Consideration of: Setting Trick or Treating Hours – October 31, 2021 from 5:00-7:00pm

4. Consideration of: Bid Award to Tanner Excavating for Water Filtration Backwash Pond Improvements in an Amount not to Exceed \$20,325
5. Consideration of: Street Tree Planting Bid Award for Fiscal Years 2022-2023 to Lodi Farms
6. Consideration of: Purchase of RTV from Boullion Sales for an Amount not to Exceed \$27,500

Motion Fisher; support Hubbard to approve items 1-6 of the Consent Agenda.

Ayes: Fisher, Cousins, Michels, Arab, Hubbard, Griffin, Keough.

Nays: None

Motion carries

L. UNFINISHED BUSINESS - Consideration and Discussion of:

Items postponed from a previous meeting

None

M. NEW BUSINESS-Consideration and Discussion of:

1. Consideration of: Verizon Wireless Small Cell Wireless Facilities Permit Application at Alpine St.

Moved Griffin; support Hubbard that based on the information provided by the applicant, staff, OHM and Urban Wireless Solutions, and reflected in the minutes of this meeting, City Council moves to approve AP2021.22-04a RSCW-Alpine, Small Cell Wireless Facilities Permit Application as cited herein, in accordance with Chapter 50 of the City of Dexter General Code of Ordinances and PA 365 of 2018, as amended, to allow the installation of Verizon Wireless Small Cell Wireless Equipment on a new Verizon pole, subject to the following conditions being addressed to the satisfaction of City Staff, prior to the issuance of the Permit:

- 1) The applicant shall submit revised coverage maps that clearly demonstrate the projected coverage areas of existing and proposed small cell wireless facilities, include a more detailed explanation of the existing and proposed coverage areas, and label the maps, as cited herein.
- 2) The applicant shall submit a revised plan that provides the location of underground public utilities and a detailed work plan.
- 3) The applicant shall submit a written statement from a licensed engineer explaining the reasons surrounding DTE poles cannot be used.
- 4) Staff reviews, dated September 4, 2021 and October 6, 2021.
- 5) Consultant reviews, including OHM, dated October 4, 2021.
- 6) Urban Wireless Solutions review, dated September 18, 2021.
- 7) The applicant will demonstrate that there will be no disruption to public safety or public works communications devices.

- 8) The applicant will use a fluted pole consistent with the City's decorative light poles.

Ayes: Arab, Fisher, Cousins, Michels, Griffin, Hubbard, Keough

Nays: None

Motion carries

2. Consideration of: Verizon Wireless Small Cell Wireless Facilities Permit
Application at Dexter-Ann Arbor Rd.

Moved Fisher; support Cousins that based on the information provided by the applicant, staff, OHM and Urban Wireless Solutions, and reflected in the minutes of this meeting, City Council moves to approve AP2021.22-04b RSCW- Dexter-Ann Arbor Road, Small Cell Wireless Facilities Permit Application, as cited herein, in accordance with Chapter 50 of the City of Dexter General Code of Ordinances and PA 365 of 2018, as amended, to allow the colocation of Verizon Wireless Small Cell Wireless Equipment, subject to the following conditions being addressed to the satisfaction of City Staff, prior to the issuance of the Permit:

- 1) Approval of the colocation of the Verizon Wireless Small Cell Equipment does not grant approval of the proposed AT&T replacement pole. Further, AT&T must obtain approval for a Small Cell Wireless Facilities Permit from the Dexter City Council for the proposed replacement of its utility pole, located on Dexter-Ann Arbor Road, Lat: 42.33214 Long: -83.87918, prior to the colocation of the Verizon Small Cell Wireless Equipment on said pole.
- 2) The applicant shall submit written verification from AT&T, on official AT&T company letterhead, supporting the Verizon Wireless colocation request and acknowledging that AT&T must obtain a Small Cell Wireless Facilities Permit from the City of Dexter for a replacement pole, located on Dexter-Ann Arbor Road, Lat: 42.33214 Long: -83.87918.
- 3) The applicant shall submit a revised coverage map that provides a more detailed explanation of the coverage areas, along with labeling of the maps in order to understand the information being illustrated.
- 4) The applicant shall submit a revised plan that provides the location of underground public utilities and a detailed work plan.
- 5) The applicant shall submit a written statement from a licensed engineer explaining the reasons the existing AT&T pole is not adequate for the proposed colocation of Verizon Wireless small cell wireless equipment.
- 6) Staff reviews, dated September 4, 2021 and October 6, 2021.
- 7) Consultant reviews, including OHM, dated October 4, 2021.
- 8) Urban Wireless Solutions review, dated September 18, 2021.

Ayes: Griffin, Hubbard, Arab, Fisher, Cousins, Keough

Nays: None

Absent: Michels

Motion carries

3. Consideration of: Proposal from OHM Advisors for Construction Engineering Services for the 3rd Street and Broad Street Reconstruction Project for an Amount not to Exceed \$142,600

Moved by Griffin; support Arab to approve the proposal from OHM Advisors for construction engineering for the Third and Broad Street Reconstruction Project in an amount not to exceed \$142,600.

Ayes: Arab, Cousins, Griffin, Hubbard, Fisher, Keough

Nays: None

Absent: Michels

Motion carries

4. Discussion of: Fire Station Guiding Principles

Motion Cousins; support Fisher to postpone the discussion of the Fire Station Guiding Principles until the ~~next~~ October 25, 2021 meeting.

Ayes: Hubbard, Arab, Cousins, Fisher, Griffin, Keough

Nays: None

Absent: Michels

Motion carries

5. Discussion/Consideration of: Winter 2021-22 Social District and Outdoor Seating

Moved Cousins, support Arab to continue the downtown social district according to the map based on page 141 of the meeting packet from December 1, 2021 through April 30, 2022 with the following conditions: the social district will be full time, will not include the tent, and will include signage.

Ayes: Fisher, Hubbard, Arab, Cousins, Keough

Nays: Griffin

Absent: Michels

Motion carries

6. Discussion/Consideration of: City Council Rule #17 – Filling Vacancy on Council

Moved Griffin; support Fisher to postpone discussion of City Council Rule #17 until the November 8, 2021 meeting.

Ayes: Griffin, Hubbard, Arab, Fisher, Cousins, Keough

Nays: None

Absent: Michels

Motion carries

N. COUNCIL COMMENTS: (Paraphrased or summarized by City Clerk)

Arab:	Thank you everyone who worked on Dexter Crossing. The road looks beautiful.
Cousins:	None
Hubbard:	None
Griffin:	I saw the public hearing notice for the Ethics and Conflict of Interest Ordinance in the Sun Times and noticed it does not include the Zoom meeting link. Can we include the option for remote participation in future notices? Also, there was letter to editor commenting about the proposed traffic circle at Main St. and Dexter-Chelsea Rd.
Fisher:	I am always pleased when someone complements our staff. Kudos to you, Michelle.
Gilbert:	None
Buyukbozkirli:	None

O. NON-ARRANGED PARTICIPATION:

John Scharf, 5327 Webster-Church Road – Indicated that he attended the meeting for the Fire Station item and respects City Council’s decision to postpone. He indicated that he has attended a couple of Washtenaw County’s apportionment meetings, and wanted to let Council know that there is a lot of participation on East side of County, but less from the West side of the County. There are multiple proposed maps ranging anywhere from 9 districts to 15 districts. In some, Webster Township would be cut in half, and in others, Dexter City would be cut in half. He indicated that he would like to advocate that the Apportionment Committee include the service area of the DAFD in one single district. The next meeting is one week from today.

P. ADJOURNMENT

Motion Fisher; support Arab to adjourn the meeting at 9:16 PM.

Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer
City Manager and City Clerk

Approved for Filing: _____